

## How to apply for IoD London Region Chair role

Full details of the Region Chair role and the eligibility criteria can be found in the [Recruitment Pack](#), please refer to this document before applying.

To apply, send your **CV** (no more than three pages) and a **supporting statement** (no more than two pages) setting out how your skills and experience relate to the role description, how you match the key behaviours and your vision for the region. The CV and statement should be emailed, clearly stating in the subject line the region name you are applying for by **Tuesday 21 April, 2026**, to [memberrelations@iod.com](mailto:memberrelations@iod.com)

### The selection and appointment process

A first round Selection and Interview Panel will review the applications and shortlisted candidates will be put forward a soft background check by the IoD team.

The first round Selection and Interview Panel will then invite candidates to an online interview to explore in more detail the information provided in the application.

Those successful in the first round will then have a second interview. The second round Selection and Interview Panel which will include IoD Management Team and IoD Board representation.

All candidates will be notified of the outcome of the interviews. The successful candidate will be put forward for approval.

### Approval and appointment

Following successful approval, the candidate will be invited to accept the appointment as Region Chair.

Once they have confirmed their acceptance and signed their IoD Chair's volunteer agreement the appointment will be announced to the membership.

The selection and appointment decision should be completed within two months of the application process closing.

### Training and Induction

Chairs are fully supported in their role by a designated Relationship Executive. Full induction and ongoing support are provided throughout their three-year term.

The induction programme will be coordinated and managed by the designated Relationship Executive and wherever possible will include handover from the outgoing Region Chair.

