

# Institute of Directors

## Guidance on English Proficiency for the Chartered Director Programme

### Purpose

This document outlines the English language proficiency recommended for all learners undertaking the following;

- Certificate in Company Direction
  - Role of the Director and the Board
  - International Role of the Director and the Board
  - Leadership for Directors
  - Strategy for Directors
  - Finance for Non-Finance Directors
- Diploma in Company Direction
  - Developing Board Performance
- Chartered Director Status

The use of English as a common language ensures that all learners can participate and engage equally in course delivery and assessment.

### Scope

This guidance applies to all learners whose **first language is not English**

### General Requirements

All courses are delivered and assessed in **English only**. The IoD **does not** provide programme delivery or assessments in any other language. Learners should have a sufficient level of English Proficiency to:

- Comprehend course content delivered online or in the classroom
- Undertake written assessments and examinations in English to the required standard

## Language Proficiency

As a guide, these are the main qualification and test scores that the IoD recommends.

Learners who cannot demonstrate the level of English proficiency are advised to seek advice and guidance by emailing [developing@iod.com](mailto:developing@iod.com) before commencing a course with the IoD.

*Qualification	Level	
	Certificate in Company Direction	Diploma in Company Direction and Chartered Director Status
<b>IELTS</b>	6.0 with no less than 5.5 in each element	6.5 with no less than 6.0 in each element
<b>TOEFL (IBT)</b>	79 (minimum 17 in Writing and Listening, 18 in Reading, 20 in Speaking)	87 (minimum 20 in Speaking and 19 in all other elements)
<b>CFER</b>	B2	C1

If you have completed an academic qualification equivalent to a UK Bachelor's degree which was taught in one of the majority English-speaking countries listed below, this is deemed acceptable: *Antigua and Barbuda, Australia, The Bahamas, Barbados, Belize, the British Overseas Territories, Canada, Dominica, Grenada, Guyana, Ireland, Jamaica, Malta, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, and the United States of America.*