**Notice of the Annual General Meeting – Wednesday 3 July at 16:00**

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of the Institute of Directors will be convened on Wednesday 3July 2024 at 16:00 at 116 Pall Mall, London SW1Y 5ED and virtually, for the purposes of considering and, if thought fit, passing the following resolutions which will be proposed as Ordinary Resolutions as specified below:

**Annual Report and Accounts 2023**

1. THAT the Annual Report and Accounts for the year ended 31 December 2023 be received and considered.

**Auditors**

1. THAT RSM UK LLP be reappointed as external auditors of the Institute until the conclusion of the 2025 Annual General Meeting of the Institute.

**Council Reappointments**

1. THAT Dr Eelco Fiole be reappointed as a Council member for term of three years until 28 February 2027.
2. THAT Andrew Griffiths be reappointed as a Council member for term of three years until 28 February 2027.
3. THAT Kahumbya Bashige be reappointed as a Council member for term of three years until 5 July 2027
4. THAT Anneliese Reinhold’s term in office is extended by one year until 9 July 2025.

By order of the Board of Directors of the Institute

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Kristina Lewis

Institute Secretary, Institute of Directors

11 June 2024

**Notes to the Notice of the AGM**

1. **Entitlement to attend and vote**

Each member in the Associate, Member and Fellow categories is entitled to attend and vote. There are a number of methods to vote including:

* By attending the AGM at 116 Pall Mall, London, SW1Y 5ED; For the 2024 AGM, we will continue to enable members to attend and participate in the meeting electronically, should you wish to do so please register [**here**](https://www.iod.com/events/annual_general_meeting_agm122349458) by 16:00 Friday 28 June 2024 to receive a link for the AGM.
* Online[**IoD AGM 2024 Online Voting**](https://forms.office.com/Pages/ResponsePage.aspx?id=RmmZuY1LAUyjmrSsd1_qHewCa23FRBFOhszMLZVTkkVURUhRTURVVVdYMzA1OTQ4V0UwQ0hLTEQxUy4u) closing by16:00 Friday 28 June 2024; or
* Via email, by downloading the AGM voting form and sending your completed form to the Institute Secretary at [**institute.secretary@iod.com**](mailto:governance@iod.com) by 16:00 on Friday 28 June 2024.
* By Proxy, by downloading the AGM voting form and sending your completed form with any authority under which it is signed to the Institute Secretary at institute.secretary@iod.com by 16:00 on Friday 28 June 2024.

1. **Appointment of proxies**

A voting member may appoint the Chair of the Institute or another Institute Member (being a Member entitled to vote in their own right) to act as their proxy at the meeting.

1. [**Annual Report and Accounts**](https://www.iod.com/about-iod/annual-report-2023/)
2. **Hard copy requests**

Institute Members may submit a written request to the Institute Secretary for a copy of the Annual Report and Accounts 2023 to be sent via post to the Member’s address supplied for the purpose of the meeting, or for membership purposes generally. Upon receipt of such written request, the Institute shall dispatch the document within four business days.