



Notice of the Annual General Meeting – Tuesday 12 September at 16:00

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Institute of Directors will be convened on Tuesday 12 September 2023 at 16:00 at 116 Pall Mall, London SW1Y 5ED and virtually, for the purposes of considering and, if thought fit, passing the following resolutions which will be proposed as Ordinary Resolutions as specified below:

Annual General Meeting Minutes 2022

1. THAT the minutes of the Annual General Meeting held on Wednesday 5 July 2022 be received and approved.

Annual Report and Accounts 2022

2. THAT the Annual Report and Accounts for the year ended 31 December 2022 be received and considered.

Auditors

3. THAT RSM UK LLP be reappointed as external auditors of the Institute until the conclusion of the 2024 Annual General Meeting of the Institute.

By order of the Board of Directors of the Institute

A handwritten signature in blue ink, appearing to read 'K. Lewis', with a small blue dot at the end.

Kristina Lewis
Institute Secretary, Institute of Directors
15 August 2023



Notes to the Notice of the AGM

1. Entitlement to attend and vote

Each member in the Associate, Member and Fellow categories are entitled to attend and vote. There are a number of methods to vote including:

- By attending the AGM at 116 Pall Mall, London, SW1Y 5ED ; For the 2023 AGM, we will be enabling members to attend and participate in the meeting electronically, should you wish to do so please register at institute.secretary@iod.com by 16:00 Thursday 7 September 2023 to receive a link for the AGM.
- Online [IoD AGM 2023 Online Voting](#) closing by 16:00 Thursday 7 September 2023; or
- Via email, by downloading the AGM voting form and sending your completed form to the Institute Secretary at institute.secretary@iod.com
- By Proxy either online [IoD AGM 2023 Proxy Voting](#), by 16:00 on Thursday 7 September 2023 or by email together with any authority under which it is signed to the Institute Secretary at the above address.

2. Appointment of proxies

A voting member may appoint the Chair of the Institute or another Institute Member (being a Member entitled to vote in their own right) to act as their proxy at the meeting.

3. [Annual Report and Accounts](#)

4. Hard copy requests

Institute Members may submit a written request to the Institute Secretary for a copy of the Annual Report and Accounts 2022 to be sent via post to the Member's address supplied for the purpose of the meeting, or for membership purposes generally. Upon receipt of such written request, the Institute shall dispatch the document within four business days or, if later, on the date.

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