

Member number or contact reference number

Candidate name (in full)

Candidate email (this will be used by Examinations Team to contact you about your appeal):

Examination or assessment (Please tick the exam/s or assessment you wish to appeal)

Certificate in Company Direction exam

- ☐ Strategy for Directors
- ☐ Leadership for Directors
- ☐ Finance for Non-Finance Directors
- ☐ Roles of the Director and the Board (UK or International)
- ☐ Diploma in Company Direction
- ☐ Chartered Director

Date of examination or interview

Location (if applicable)

Please select your ground/s for appeal below and provide information to support your appeal.

☐ **Failure to notify requirement for special considerations**

Appeal grounds: An unexpected event occurred shortly before or during the exam which the candidate believes had an impact on their performance, and they were unable to inform the IoD during the specified time frame.

Please give further details below

☐ **Error in Diploma marking**

Appeal grounds: A candidate believes there was an error in the marking of their Diploma examination.
Please give further details below

☐ **Error on the Certificate examination**

Appeal grounds: A candidate believes that there was an error in a question on the Certificate examination.
Please give further details below

☐ **Conclusions drawn from the Chartered Director interview**

Appeal grounds: A candidate believes the interviewers' decision was incorrect.
Please give further details below

☐ **Malpractice decision**

Appeal grounds: A candidate believes the decision made regarding a malpractice outcome was incorrect.
Please give further details below

☐ **Special considerations decision**

Appeal grounds: A candidate believes the decision made regarding special considerations to be applied was incorrect.

Please give further details below

I acknowledge that I have read the Results Review and Appeals Process and the information I have provided is true and correct.

Signature

Date

Please return the completed form to examinations@iod.com. Once received, the IoD will acknowledge receipt and forward the invoice for the £150 fee within two business days. The application will not progress until payment has been received in full.

Please contact examinations@iod.com if you have any questions regarding this form, process or policy.