



OXFORDSHIRE

FINAL NOTICE OF THE ANNUAL MEMBERS MEETING

Notice is hereby given that the **Annual Members Meeting** of the **Oxfordshire Branch** of the Institute of Directors will be held at Blenheim Palace on 22 May 2019 starting at 09:30am for the following purposes:

1. To receive and accept the Minutes of the Members Meeting held 25 April 2018.
2. To receive and consider the Committee Report for the year ended 31 December 2018.
3. To elect/re-elect Members of the Committee

Committee Member	Role	First Appointed	Re-appointed	Eligible for Election/ Re-election
James Hunt	Chair	1/2/19		No
Dr Phil Clare	Committee Member Co-opted March 2019	20/3/19		Yes
Regina Lally	Committee Member	10/5/17		10/5/20
Stephen Clarke	Committee Member	10/5/17		10/5/20
Tom Boardman- Weston	Committee Member Co-opted	14/11/18		Yes
John Buxton	Committee Member Co-opted	20/3/19		Yes

We are always interested to hear from those wishing to serve on our committee. Although specific roles are normally allocated to each committee member there is flexibility in our approach and we are able to accommodate most requests.

Nominations are invited, with details of nominee, proposer and seconder, including IoD membership numbers, plus a short personal profile (150 words) and a statement by the nominee that they would serve if elected. Please also indicate whether there are any areas where the nominee would particularly like to assist.

4. To consider any other proper branch matter.

By order of the Chairman: James Hunt (22 April 2019)

Chair.oxfordshire@iod.net

01491 681821

N.B. A Member is entitled to vote but, if unable to attend, may appoint a proxy to vote in his or her place. The form below is for this purpose and must be sent to the follow address by Friday 17th May 2019:

Suzanne Aldridge, IoD Oxfordshire, 19 Grimmer Way, Woodcote, RG8 0SN

Form of Proxy

I _____ being a Member of the Institute of Directors, Oxfordshire Branch, hereby appoint _____ or the Chairman of the Meeting to act as my proxy at the AMM to be held on Wednesday 22 May 2019

Candidates Standing For Election

Dr Phil Clare

Phil Clare is the Deputy Director of Research Services and Head of Knowledge Exchange at the University of Oxford.

Research Services works with the academic divisions at Oxford to negotiate and administer research grants and contracts at Oxford, and is also responsible for research ethics and integrity, clinical trials governance, the REF, IP rights due diligence and related Knowledge Exchange activities.

Phil worked previously at the Universities of Bath and Bournemouth in a variety of roles related to Research Management and Commercialisation, and for the UK Research Office in Brussels focusing on European research funding.

He is a board member of PraxisAuril, the association of Knowledge Exchange Professionals, and has previously been on the board of ARMA, the Association of Research Managers and Administrators. He is a registered technology transfer professional (RTTP) and a Member of the Institute of Directors (MIoD). He is also a director of Fluvial Innovations Ltd, a student startup.

He has degrees from the Kings College London (BSc), the University of Bath (PhD), Bournemouth University (MA) and Oxford University (MBA), representing a very broad range of university experience both as a student and as a staff member.

Tom Boardman-Weston

Tom is a director of an Oxford based M&A advisory firm, specialising in advising private companies and their shareholders on sell-side matters. He is also a non-executive director of a commercial property investment company based in the Midlands. Previously he has worked as the COO and company secretary of a FinTech start-up, and on large statutory projects at RBS, reviewing the mis-selling of Interest Rate Hedging Products. He has held numerous voluntary governance positions.

He gained his LLB and MJur at Durham University, where his research masters focussed on corporate, legal and governance issues in a historical context."

John Buxton

John obtained an Honours degree in law from the University of Reading and then qualified as a Barrister-at-Law. He has been working in the corporate advisory/M&A world for over 30 years, during which period, he has advised upon a wide range of transactions, including domestic UK deals, cross-border deals, public and private company transactions, and stockmarket flotations. His previous roles include Head of Corporate Finance at Coutts & Co. and Head of Mergers & Acquisitions at Teather & Greenwood PLC.

His focus during the past 22 years has been entirely upon the provision of advice to family/privately-owned companies and entrepreneurs.

OXFORDSHIRE

COMMITTEE REPORT 2018

Annual Members' Meeting of the Oxfordshire Branch of the Institute of Directors

Blenheim Palace, 22 May 2019, 9:30am

Chairman's Report

As I write we have the ongoing Brexit challenges.

Despite concerns on the national political stage, the business community in Oxfordshire still seems to be thriving, which is a tribute to its resilience and adaptability. There has been a great deal of infrastructure investment coming into the county, and I hope that our businesses will take advantage of opportunities that come with such investment.

We have enjoyed some excellent events this year, and I would like to thank all my committee members for their ideas, energy and support, to find speakers and run high quality meetings, where we all learn and develop our understanding of relevant issues.

Ivor Middleton and Sue Drummond-Haley left the Committee earlier this year. We thank them both for their efforts.

We welcome onto the Committee Tom Boardman Weston of Rockworth, Phil Clare of Oxford University and John Buxton of Kingsworth who were each co-opted during the year.

The IoD is facing its own challenges. In the coming 12 months a renewal of our purpose is going to be needed. The IoD has a great name and membership and the new committee is full of ideas on how we can help.

James Hunt

IoD Oxfordshire Chair
