



116 Pall Mall  
London  
SW1Y 5ED

15 June 2021

**Re: Notice of the Annual General Meeting**

Dear Voting Member,

You are hereby invited to the Annual General Meeting of the Institute of Directors which will be convened online on Wednesday 7 July at 16.00.

The meeting will open with a welcome from the Chair of the Institute, Patrick Macdonald, followed by a strategic update from the Director General Jonathan Geldart, and a Council Report from the Senior Independent Council Member and Chair of Council, Jean Church, MBE.

Members are asked to support a number of resolutions at this year's AGM.

**Normal AGM Business**

The normal IOD AGM business follows the well-recognised procedures of approving the minutes of the 2020 AGM (**resolution 1**); adopting the Annual Report and Accounts for the year ended 31 December 2020 (**resolution 2**); approving RSM as the Auditors for the forthcoming financial year of 2021 (**resolution 3**); ratifying the appointment of the Chair of the Board, Patrick Macdonald from 22 March 2021 (**resolution 4**), approving the reappointment of Anneliese Reinhold as Council member for up to three years until the AGM 2024 (**resolution 5**).

The Annual Report and Accounts 2020 can be found at [Annual Report and Accounts 2020](#)

At the conclusion of the normal business, there will be an opportunity for questions from Members concerning Institute business. Should you wish to submit questions beforehand please email [governance@iod.com](mailto:governance@iod.com).

**RECOMMENDATION**

Your Directors consider the above proposals to be in the best interests of the Institute and recommend that members vote in favour of the Resolutions proposed at the AGM.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'K. Lewis', is written over a light blue circular stamp.

Kristina Lewis  
Institute Secretary on behalf of the Board